

ARIZONA CODE OF JUDICIAL ADMINISTRATION

Part 7: Administrative Office of the Courts

Chapter 2: Certification and Licensing Programs

Section 7-206: Certified Reporter

(deleted text shown in ~~strikethrough~~; new text underlined)

A. – F. [No changes]

G. Renewal of Certificate or Registration. In addition to the requirements contained in ACJA § 7-201(G) the following requirements apply:

1. Expiration Date. A.R.S. § 32-4023(A) provides: “A certificate issued pursuant to this article is subject to renewal and expiration as prescribed by rules adopted pursuant to section 32-4005.” All certifications and registrations expire annually at midnight on February 28th of each even-numbered year.
2. Application. A.R.S. § 32-4023(B) provides: “The certificate holder is responsible for applying for a renewal certificate.” A ~~certified reporter shall submit a completed~~ renewal application; is timely if submitted during the month of January of each even-numbered year. A renewal application submitted during or later than the month of February of each even-numbered year will be assessed a late fee as provided under (K) and documentation by the renewal application deadline established by the board to remain eligible to serve as a certified reporter in Arizona.
3. Continuing Education. A.R.S. § 32-4023(D) provides: “A certificate holder shall include with the application for renewal documentation satisfactory to the board that the certificate holder has successfully completed at least ten hours of approved continuing education each year.” By no later than December 31 of each odd-numbered year, all certified court reporters must complete ~~The certificate holder shall comply with the provisions regarding 10 continuing education hours as provided in contained in subsection (L).~~
4. A registered reporting firm seeking renewal of registration must include a letter of good standing from the Arizona Corporation Commission or Arizona Secretary of State, as applicable, with its renewal application.
45. Decision Regarding Renewal. In addition to the board’s authority under ~~the requirements contained in ACJA § 7-201(E) and (G) the following requirements apply:~~
 - a. Under A.R.S. § 32-4023(B), the board must ~~provides: “On receipt of the renewal application and the renewal fee, the board shall issue the applicant a new renew a~~ certificate unless the board finds that the applicant does not meet the requirements for renewal or that section A.R.S. § 32-4024 applies.”
 - b. The board may deny renewal of a certificate for any of the reasons specified in A.R.S. § 32-4024.

H. – J. [No changes]

K. Fee Schedule. Pursuant to A.R.S. § 32-4008, provides that the supreme court shall set sets and collect collects the fees necessary to carry out the provisions of Title 32, Chapter 40, Arizona Revised Statutes pertaining to laws governing the certification of certified reporters. Fees are assessed according to the fee schedule adopted by supreme court administrative order. A certificate or registration holder with any fee that is more than 30 days past due is subject to disciplinary action.

1. ~~Certification Fees.~~

a. ~~Initial Certification (expiring more than 6 months after application date) — \$350.00~~

b. ~~Initial Certification (expiring less than 6 months after application date) — \$175.00~~

c. ~~Fingerprint Processing~~

~~(Rate as set by Arizona law and subject to change)~~

2. ~~Examination Fee for the Arizona Written Test~~

a. ~~Applicants for Initial Certification — \$100.00~~

b. ~~Reexaminations — \$100.00~~

~~(For any applicant who did not pass the examination on the first attempt. The \$100.00 fee applies to each reexamination.)~~

c. ~~Reregistration for Examination — \$100.00~~

~~(For any applicant who registers for an examination date and fails to appear at the designated site on the scheduled date and time.)~~

3. ~~Renewal Certification Fees.~~

a. ~~Certification Renewal — \$300.00~~

b. ~~Inactive Status — \$100.00~~

c. ~~Late Renewal — \$100.00~~

d. ~~Delinquent Continuing Education — \$100.00~~

4. ~~Miscellaneous Fees~~

a. ~~Replacement of Certificate or Name Change — \$ 50.00~~

b. ~~Public Record Request per Page Copy for Photocopies — \$ 0.50~~

e. ~~Certificate of Correctness of Copy of Record~~ _____ \$ 18.00

d. ~~Reinstatement Application~~ _____ \$100.00

~~(Application for reinstatement to certification after suspension
or revocation of certification.)~~

5. ~~Registered Reporting Firm Registration Fees~~

a. ~~Initial Registration~~ _____ \$100.00

b. ~~Renewal Registration~~ _____ \$100.00

L. – M. [No changes]

N. Registered Reporting Firm. A reporting firm that employs or contracts with a certified reporter to provide services regulated pursuant to ~~under~~ A.R.S. § 32-4001, et. seq. or this section must be registered with the division ~~in accordance with the provisions of~~ under this section.

1. A reporting firm ~~shall register~~ registers with the division by providing the following information ~~to the division on a form approved by the division~~ the following information:

a. Full legal name;

b. Address;

c. Telephone number;

d. Email address;

e. ~~Contact~~ The name, address, telephone number, and email address of an authorized contact individual, including name address, telephone number, and email address.; and

f. A letter of good standing from the Arizona Corporation Commission or Arizona Secretary of State, as applicable.

2. Before the registration is effective, the reporting firm must:

a. ~~The reporting firm shall certify~~ Certify, on a form acceptable to the division director, that the firm agrees to comply with the provisions of ACJA § 7-201 and this section ~~in the same manner in which as if~~ as if it would need to comply if it were a certified reporter;

b. ~~The reporting firm shall~~ Certify, on a form acceptable to the division director, agree that it agrees to submit to the jurisdiction of the ~~Supreme Court~~ supreme court to the

extent it ~~has performed~~ engages in activities ~~regulated~~ governed by this section; and

c. ~~The reporting firm shall pay~~ Pay the applicable fee set forth in paragraph K according to the fee schedule adopted by supreme court administrative order.

~~3. A registered reporting firm registration expires on January 31st following the fifth anniversary of its issuance and may be renewed by filing a renewal application on a form acceptable to the division director that provides the information and certifications set forth in subparagraphs 1 and 2 of this paragraph.~~

~~43. A registered reporting firm that contracts with or employs a certified reporter to perform services regulated by this section shall~~ must ensure that in the performance of those duties the certified reporter and registered reporting firm adhere to comply with the provisions of this section in performing their duties.

~~54. A registered reporting firm that fails to comply with its obligations as set forth in under this section may have its is subject to revocation or suspension of its registration revoked, suspended or the registered reporting firm may receive such other discipline as a certified reporter may receive upon finding by the Board that the registered reporting firm violated the provisions of this section deems appropriate. -Any disciplinary action imposed upon a registered reporting firm is also imposed upon the registered reporting firm's affiliates. If the Board revokes a registered reporting firm's registration is revoked, the firm may not reapply for registration for twelve months and before being re-registered only after the Board must determine determines that the conduct resulting in the registered reporting firm's revocation is unlikely to reoccur.~~