

IN THE SUPREME COURT OF THE STATE OF ARIZONA

In the Matter of:	)	
	)	
AMENDING ARIZONA CODE OF	)	Administrative Order
JUDICIAL ADMINISTRATION	)	No. 2025 - <u>162</u>
§ 7-208: LEGAL DOCUMENT	)	(Affecting Administrative
PREPARER	)	Order No. 2023-226)
	)	

On March 31, 2025, the Governor signed H.B. 2343 into law (*Laws* 2025, Ch. 27, § 1). H.B. 2343 amends A.R.S. § 12-112.01 regarding the continuing education requirements of Legal Document Preparers and will take effect September 26, 2025.

This Court is vested with exclusive authority over procedural rulemaking¹ and the regulation of the practice of law². Although the Legislature may regulate the practice of law by statute, such regulation cannot be inconsistent with the mandates of this Court.³ The Court, however, will consider the amendment to A.R.S. § 12-112.01 as an emergency proposal to change the Arizona Code of Judicial Administration (“ACJA”) under ACJA § 1-201(B). The Court finds that the proposal concerns matters within the Court’s plenary power, but that it proposes reasonable adjustments to the administrative codes governing the practice of law.

Pursuant to ACJA § 1-201(E), the Chief Justice may adopt emergency proposals and technical changes in existing administrative code sections by administrative order without prior distribution for comment and action by the Arizona Judicial Council (“AJC”). The statutory changes in A.R.S. § 12-112.01 go into effect prior to the next AJC meeting.

Therefore, pursuant to Article VI, Section 3, of the Arizona Constitution,

IT IS ORDERED that the amendments to ACJA § 7-208 as indicated on the attached document are adopted. All other provisions of § 7-208 remain unchanged and in effect.

Dated this 27th day of August, 2025.

ANN A. SCOTT TIMMER
Chief Justice

¹ See, e.g., *Duff v. Lee*, 250 Ariz. 135, 138 ¶ 12 (2020); see also Ariz. Const, art. 6, § 3.

² See, e.g., *Scheehle v. Justs. of the Supreme Ct.*, 211 Ariz. 282, 289 ¶ 22 (2005).

³ See *id.* ¶ 24.

ARIZONA CODE OF JUDICIAL ADMINISTRATION
Part 7: Administrative Office of the Courts
Chapter 2: Certification and Licensing Programs
Section 7-208: Legal Document Preparer

[Added text is shown underlined, deleted text shown in ~~strikethrough~~.]

A. through K. [No Changes]

L. Continuing Education Policy.

1. through 3. [No Changes].

4. Authorized Continuing Education Activities.

a. through e. [No Changes].

f. State agency license renewal. A legal document preparer who attends a continuing education program to satisfy a state agency license renewal requirement is eligible to claim one hour of continuing legal education credit for every qualifying hour of credit earned in satisfaction of the legal document preparer's state agency license renewal requirement. To be eligible to qualify as continuing legal education credit, credit earned in satisfaction of the legal document preparer's state agency license renewal requirement must derive from a continuing education program that: consists of an organized program of learning, deals with matters directly related to the law, will increase the participant's professional competence as a legal document preparer, follows an agenda, is accompanied by substantive or practical written materials or exercises, and substantially conforms, as far as practicable, to the regulations established by the board. "State agency license renewal requirement" has the meaning provided in A.R.S. § 12-112.01.

5. through 10. [No Changes].